

# TRAINING DIRECTOR

**The Indiana Public Defender Council seeks a full-time Training Director to perform the following duties. This position reports to the Executive Director.**

- Develop annual training plan and budget; oversee financial planning and management of training programs; plan, conduct, and evaluate training programs; utilize technology to improve the delivery of effective training; supervise duties of other staff involved in training programs; and design, develop, and implement a mentoring program.

**Required Qualifications:** Law degree from an accredited law school; and courtroom experience as indigent defense counsel.

**Preferred Qualifications:** Experience developing and implementing training programs; experience as faculty for skills programs; ability to provide direct training to individuals and groups; excellent project management and interpersonal communications skills; excellent oral and written communication skills; excellent organizational skills; general computer literacy and ability to learn new software applications (Cvent, Microsoft Word, Excel, PowerPoint, Access, Outlook, etc.) as needed.

**Salary Range:** Commensurate with experience, minimum \$85,000, plus state employee benefits.

**Special Position Requirements:** Some travel in Indiana.

**Deadline:** Applications accepted until April 1, 2016. Please send resume, cover letter, and list of three references to:

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Executive Director  
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